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INFORMATION AND MANAGEMENT SUPPORT STAFF  
WEEKLY REPORT FOR PERIOD ENDING 25 JANUARY 1984

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. LIMS

(1) On 23 January selected individuals from OL and OF met with Booz Allen and Hamilton (BAH) representatives in the first of a series of meetings to review, in detail, menus that BAH is proposing for use in LIMS. The goal of these reviews is to ensure the completeness of each menu.

(2) On 24 January the CTEC Project Manager for LIMS, Mr. Irv Waters, advised that Grumman Data Systems Corporation, a subsidiary of Grumman Corp., had agreed to buy CTEC Inc. During a meeting with the Director of Logistics on 25 January, Mr. Harold Crane, President of CTEC, indicated that the change of ownership would not have any impact on CTEC's contract to perform quality assurance on the LIMS project for the Office of Logistics.

(3) On 24 January, [REDACTED] (C/LSD/ODP) conducted ODP's quarterly review of the LIMS project for the Deputy Director of Administration. The review, which lasted more than an hour, was uneventful and no problem/action items resulted from the meeting.

b. DAS

(1) A briefing of the OF task force on FARS, conducted by IDSB/SD today, concluded the series on OL major data bases that impact OF activities. A complete briefing on LIMS was presented on 23 January.

STAT

SUBJECT: IMSS Weekly Report for period ending 25 January 1984

STAT

(2) The Workstation Environment Working Group (WEWG), a subset of the Information Systems Board (chaired by Mr. C. Briggs, Executive Director), was congratulated on the content of their initial report. This report recommends the networking together of Delta Datas, Wang terminals, and PCs. Mr. Briggs will task ODP to conduct a six-months study on the requirements, cost, and implications of using PCs as stand-alone/mainframe input devices. The WEWG will continue to pursue other activities within their charter in the meantime.

(3) Wang systems installation is on schedule with construction of the room required to house the CPUs to begin this Monday. The OL Wang Systems Administrator met with [redacted] our Wang Customer Support Analyst, on 24 January. The purpose of this meeting was to obtain guidance in implementing the Wang Alliance system.

c. Regulations

The following regulations were written, reviewed, commented upon, concurred in, or published during the past week:

HN 10-12-4, Headquarters Compound Security - IMSS, together with representatives from PD, P&PD, and LSD are scheduled to meet with the Office of Security (OS) regarding this proposed notice, which calls for advance written notice to the Security Duty Office for all non-badged personnel who need to enter the Headquarters Compound. This presents quite a problem for direct deliveries and for repair and maintenance personnel. We will offer OS several possible solutions, one of which involves printouts from ICS and CONIF listing all the requisition numbers and contract numbers that will result in someone having to enter the compound.

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[redacted] Comparative Evaluation Board and Panel Process, Drafts C - Concurred.

d. Headquarters Claims Review Board

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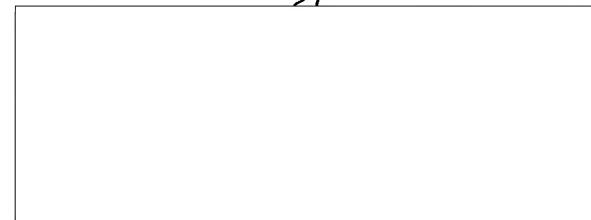
(1) [redacted] gave her personal property claims presentation to the attendees of the Field Administration Course on 24 January 1984.

SUBJECT: IMSS Weekly Report for period ending 25 January 1984

(2) Status of Personal Property Claims for the period 3 January 1984 through 25 January 1984:

Claims received	8
Claims completed	8
Claims in the processing cycle	4
Claims to be completed	16
Man-days backlog	27

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Technical Group/DAS/IMSS/OL  
WEEKLY STATUS REPORT  
Week of 16 to 20 January 1984

I. Major Activities During the Past Week:

A. Support to OL:

FARS (Federal Automated Requisitioning System). Using data from the FARS system, several RAMIS reports and a PL/1 report were created in order to give a sampling of the reports that could be available, if reports are produced offline from the FARS system.

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[redacted] (U)

ACM (Agency Copier Management System). Work was completed on a modification made to the report procedures of the Agency Copier Management System. These enhancements resulted from a request to correct the value reported for monthly maintenance cost. Due to a conversion problem, this item had been printed as 1 cent less than it should have been. [redacted] (U)

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ICS (Inventory Control System). The NEWRAM JCL on the ICS disk required modification. The new version of NEWRAM will enable the [redacted] Center to distribute various RAMIS reports on a more timely basis to the Office of Logistics. [redacted] (U)

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AEMMS (Agency Equipment Monitoring and Maintenance System). Completed work on a problem with the production of the Equipment Inventory Report. The cause of the problem was a change in the CMS System EXEC Languare. The AEMMS software was changed, tested, and documented. [redacted] (U)

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MISCELLANEOUS. Work was initiated to investigate the current Systems Staff task tracking system. This investigation is to determine if a modification of this system can serve as a high level task tracking system. [redacted] (U)

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II. General Items:

A. Support to OL:

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MISCELLANEOUS. [redacted]

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[redacted] attended the bi-monthly meeting for the GAS Interface on the 18th. The main topic discussed involved the elimination of non-interface business at these meetings. Outstanding problem reports involving the interface were reviewed and all programmers and data base managers were asked to have these problems ranked and prioritized before our next meeting. [redacted] was also asked to provide an estimated completion time for problem report number 67. [redacted] (U)

STAT

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III. Problems:

None to report.

IV. Upcoming Events:

None to report.